



OFFICE OF THE ODISHA STATE HANDLOOM WEAVERS COOP. SOCIETY LTD.  
Handlooms, Textiles & Handicrafts Deptt. Govt. of Odisha

No. 3528

Date 30.10.2023

**EXPRESSION OF INTEREST**

Sealed Expression of Interest are invited from reputed designers / firms / agencies having past experience and expertise for preparation of 2000Pcs. Odisha Ikat Polly Vinyl and Leather Bound Dairy cover for State Govt. within the time span of 15 days i.e. from 10.11.2023 to 25.11.2023 on following terms & conditions / as per details mentioned hereunder.

- 1 Name of the work with Specification : **Preparation of Odisha Ikat PV and Leather Bound Dairy cover for State Govt.**

**Main features :**

- Main cover Fabric : Odisha Ikat
- Side Binding & strap :Faux Leather & Pure leather

**Brief Description :**

Ikat fabric diary with side faux & pure leather. Inside will consist of visiting card holder with transparent window, right side pen holder.

Centre metal 6 ring binder clip, closure will be round magnet clip.

PU label with Embossing & stitched on bottom centre of the front cover.

On the left logo & "ODISHA SARKAR" written in odia & below "Government of Odisha" written in English.

The required approved colour & design of Odisha Ikat fabrics will be supplied by Boyanka.

**Technical Specification :**

Diary Height x width : 15.5 x 24.5 cm

Spine Faux leather/Pure leather : 6.5 x 24.5 cm

Diary thickness : 3.50 cm

Ring Binder base width : 15 mm

No. of rings in ring binder : 6

SS spiral paper holder (6 rings) of size 22.5 cm height should be stitched on spine

Visiting card holder of size 12.7 x 14 cm

Round Metal Magnet – 16 mm

Inner lining : Taffeta/PC

PU Label size – 8 x 3.5 cm

A Physical sample copy of the Diary to be submitted along with the bid document.

Financial Bid be submitted separately in a sealed cover.

- 2 Earnest money to be deposited : Rs.10,000.00 (Rupees ten thousand) only in shape of DD drawn in favour of the Odisha State Handloom WCS Ltd in any scheduled/commercial bank payable at Bhubaneswar.
- 3 Availability of EOI in the website : www.boyanka.com from **Dt.01.11.2023** to 3.00 PM on **Dt.07.11.2023**



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- 4 Last date of submission of sealed EOI in single envelope containing two separate sealed covers (Technical Bid & Financial Bid) superscripting the name of the work on the cover : Up to 3.00 PM on **Dt.07.11.2023** in the office of the Odisha State Handloom WCS Ltd, Boyan Bhawan PJN Marg, Unit-III, Kharavel Nagar, Bhubaneswar
- 5 Date of opening of EOI : The Technical bids will be opened in presence of the authorized representatives at 4.00 PM on **Dt.07.11.2023** and the Financial bids in respect of EOI qualified in Technical Bids will be opened on **Dt.08.11.2023** at 12.00 PM in the chamber of the Managing Director.
- 6 The sealed EOI containing Technical Bid (cover-I) and Financial Bid (cover-II) in separate sealed covers to be sealed in a single envelope in conformity and terms & conditions of the EOI should reach the office of the undersigned by scheduled date & time
- 7 The Technical bid must be accompanied with the following documents
  - I EMD in shape of Demand Draft.
  - II Self attested photocopy of GST/GSTIN registration certificate.
  - III Self attested photocopy of PAN.
  - IV Self attested copy of the Work Order & Completion certificates confirming execution of similar nature of work in any Govt./PSU of any State or Central Govt.
  - V Sample of the Dairy cover with Odisha Ikat fabric.
- 8 i. The Financial bid must be accompanied with the quoted amount per piece for 2000Pcs. in total.  
ii. Similarly the Financial Bid must be accompanied along with requirement of cloth per piece totaling for 2000Pcs.
- 9 The successful Quotationer shall sign an agreement in Non-judicial stamp paper of appropriate value with deposit of 10% (Ten Percent) of the Contract Amount (basic cost only without GST), in shape of Bank Guarantee towards performance security on the next day of acceptance of the offer. The performance security of 10% (Ten Percent) includes the amount deposited as EMD with the quotation document. Failure to do so shall give the Authority the right to revoke the acceptance of the quotation without further notice to the Quotationer, forfeit the earnest money deposits and award the work to any other agency/firm/designer.



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- 10** In case the successful party failed to complete the work within the stipulated time i.e. within 10th to 25th November 2023, the performance guarantee of the agency shall be forfeited.
- 11** The undersigned reserves the right to accept or reject any or all the tenders without assigning any reason thereof

**Sd/-**  
**Managing Director**

C.C to Notice Board/Website of Boyanka.