

**STATE AGENCY FOR DEVELOPMENT OF HANDLOOM CLUSTER,
DIRECTORATE OF TEXTILES, SATYANAGAR,
BHUBANESWAR-751007.**

ADVERTISEMENT FOR CONTRACTUAL APPOINTMENT OF C.E.O.

Applications for the post of *Chief Executive Officer (CEO)* in the prescribed format are invited for appointment on contractual basis for “*SADHAC*” (State Agency for Development of Handloom Cluster) at Directorate of Textiles, Odisha, Satyanagar, Bhubaneswar-751007. The last date of receipt of application is 07.01.2012 (5.00 P.M.).

- 1 **Chief Executive Officer** - **One Post**
- i) Qualification
- Essential :-* Degree in Textile or Handloom Technology from Govt. recognized Institutions with PGDCA .
- Desirable: -* M.B.A or PGDM in Marketing from Government recognized institutions.
- ii) Age - Must not be above 55 years of age and below 30 years of age as on 01.12.2011.
- iii) Job Specification - Formulation of Project Proposal, Implementation of Plan Programme for various Projects, liaisoning with different Government / Non-Government offices, organizations including financial Institutions etc. for promotion & development of Handloom Sector. The applicant should be willing to perform other related duties assigned and go on field visits.
- iv) Job Experience - He/ She should have professional managerial experience of at least 5 years in Handloom Sector.
- v) Salary - Consolidated Salary of Rs.30,000/- per month and TA/DA as applicable. However, the monthly salary shall be linked to performance.

2. Interested candidates may apply in the prescribed format available from the Office of SADHAC at Directorate of Textiles, Odisha, Satyanagar, Bhubaneswar, during office hours from 10.30 A.M. to 5.00 P.M. on any working day. It is also available in the official website of Textiles & Handloom Department (www.orissa.gov.in/textiles/index.htm) & the website of Orissa State Handloom W.C.S. Ltd. Bhubaneswar, (Boyanika) (www.boyanika.com).
3. Experience can be relaxed for deserving candidates.
4. The applicants will be fully responsible for the accuracy of the information they furnish. Any information furnished by the candidate, if found wrong subsequently will result in his/her disqualifications of the candidature and/or dismissal from the service at any stage.
5. The candidate shall enclose self attested copies of all required documents and mention the same in the appropriate column of the application.
6. The applicant shall enclose a self-attested copy of proof of identification with the application (Voter I.D./Pan Card/Passport/D.L.)
7. The appointment is purely temporary and the initial appointment is for a period of 1 (one) year only. The appointment shall be renewed subject to assessing the performance of the incumbent.
8. The applicant shall enclose two passport size photographs one of which will be affixed on the application form in the space provided for the purpose.
9. Applications may be sent by Registered Post/Speed Post/Courier or personally delivered on any working days between 10.30 A.M. to 5 P.M. in the following address:-

SADHAC,
Directorate of Textiles, Odisha,
Satyanagar, Bhubanewar-751007.
10. Applications received after the due date or incomplete in any respect are liable for rejection.

By order of the Chairperson.

*Member Secretary-cum-Director of Textiles,
Odisha.*

APPLICATION FOR THE POST OF CHIEF EXECUTIVE OFFICER

1. Name in full :
(in Block letters)
2. Father/ Husband's Name :
3. Date of Birth
(in figures and in words)
4. Sex.
5. Marital Status
6. Are you a citizen of India by birth and / or domicile ? :
7. Permanent Address :
(in Block letters) with pin code.
8. (i) Mailing Address
(in Block letters) with pin code.

(ii) e-Mail ID :

(iii) Mobile No. :
9. Category you belong to :
(Gen, SC, ST, OBC)
10. Whether Physically Handicapped or Ex-Serviceman :
11. Language Known (please tick mark box) Hindi English Other language

Paste your recent
passport size
photograph
attested by a
Gr.A/Gr.B/
Gazetted Officer

1.	Speak			
2.	Read			
3.	Write			

12. Educational Qualification : (from Matriculation onwards including Computer Knowledge)

Sl. No	Qualification	University/Board	Subjects studied	Percentage of Marks	Remarks
1					
2					
3					
4					
5					
6					

13. Experience / Particulars of previous and present employment :

Sl. No	Name & full address of Employer with phone No. & email id	Designation / Duties discharged	Scale of pay/ consolidated pay	Period of employment from – to
1				
2				
3				
4				
5				

14. Details of other academic achievement, Extra curricular activities & professional achievements, if any :

(Add additional sheets, if necessary)

15. List of enclosures : (1) (4)
(2) (5)
(3) (6)

I hereby declare that the information furnished above are true, complete and correct to the best of my knowledge and belief. I am fully aware that in the event of any information being found false or incorrect at any stage, my candidature / appointment is liable to cancellation/ termination without notice. I undertake to work anywhere in Orissa on being selected. Campaigning in any form will entail disqualification.

Signature of the Candidate